

Welcome to Brighton Rowing Club's 2009-Summer season!

PROGRAMS

A) Beginner's Sculling:

Maximum: 8 scullers per session.

Minimum: 3 scullers.

This program is designed for individuals who are new to the sport and have never been involved in any sort of rowing program. Each 10-day course will include an introduction to rowing safety and fitness, the proper handling of equipment, the basics of the sculling stroke. Practice will take place during the week, Mon. – Fri. Program fee is \$170 per athlete and enrolment is capped at eight scullers per session.

Dates & Times:

Session I: June 29 – July 10, 3-5 p.m.

Session II: July 13 – July 24, 3-5 p.m.

Session III: July 27 – August 7, 3-5 p.m.

B) Intermediate Sculling:

Maximum: 10 scullers per session.

Minimum: 3 scullers.

This program is designed for individuals who have either completed the beginner's sculling program or have participated in a sweep rowing program for a minimum of one full season. Each 10-day program will include an introduction to racing shells, an introduction to training and physical fitness routines, and instruction in self-rescue. Program fee is \$170 per athlete and enrolment is capped at ten scullers per session

Dates & Times:

Session I: June 29 – July 10, 8:30-10:30 a.m

Session II: July 13 – July 24, 8:30-10:30 a.m

Session III: July 27 – August 7, 8:30-10:30 a.m

Registrar: Jeffrey Fitts, 461-1653, Registrar@BrightonCrew.org

218 Mayflower Drive, Rochester NY 14618

- located behind 1720 Monroe Ave. Whitehouse Liquor; from Tarrytown, 5th house on right
- drop envelopes in blue **BRC** mail-slot at the front door *underneath* a US postbox

Program Director: Tim Giarrusso, cell 737-0069, President@BrightonCrew.org

Tech Support: Support@RegattaCentral.com, weekdays 9 am to 4:30 pm EST, 614-360-2922

REGISTRATION

There are *three* steps to register in a Brighton Rowing Club (BRC) program:

- 1) **Paper Forms:** Paper waivers are mailed or dropped to the Registrar's home.
- 2) **Registration:** Data entered on-line, using website service from RegattaCentral.
- 3) **Payment:** Credit cards are accepted on-line, although use of personal check *saves* BRC 2.4%!

=> A confirmation email will be sent when all requirements have been met.

Website data, waivers, and payment must be completed before rower is allowed onto the water.

PAPER FORMS

Available from <http://BrightonCrew.org/documents.html>

+BRC-GWC_Waiver.pdf

skip if were enrolled in BRC's 2009-Spring season

+Authorizations.pdf

Medical Treatment, Code of Conduct & Swimming Ability

Download, print, sign, and mail or drop off to:

Jeff Fitts - BRC 218 Mayflower Drive Rochester, NY 14618
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461-1653, Registrar@BrightonCrew.org
behind Whitehouse Liquor, 1720 Monroe Ave;
from Tarrytown, 5th house on right

NEW TO BRC?

Preparation

Before you begin, gather cell phone numbers, medical insurance ID, heights & weights... and other data you're likely to need. Set aside 15 minutes and avoid distractions.

Warning

You *won't* be able to save your work on the website if you cannot complete a required field. You will be auto-logged off after 15 minutes of inactivity and *lose* your work. Why not grab a companion to help make this task go faster and perhaps have a little fun!

PARENT ACCOUNT

TIPS:

- This main account **must** belong to the parent, *not* the rower. Define the parent who will have the primary BRC focus. BRC assumes the rower lives at the home of the account holder.
- Use **Internet Explorer** or **Firefox**. Apple Mac's Safari is known to be incompatible, perhaps others too.
- Do not confuse this account with other accounts you may have created for on-line waivers at RONIN or USRowing.

To **create new** parent account:

1. Navigate to <http://RegattaCentral.com/> At top-left of **Home** tab, press **Join Now!**
2. Select Country **United States**, State **New York**, and club affiliation **Brighton Rowing Club**, *not* Brighton High School!
3. Enter primary **parent data** (not rower's!) for *every* field in three sections, then press **Create My Account!** At confirmation screen, do not select any regatta.

To **verify/update existing** parent account, e.g. email address, cell phone number...

If you forgot your password, enter your email address at <http://RegattaCentral.com/password.jsp>

1. Navigate to <http://RegattaCentral.com/> At top-left of **Home** tab, log in at **Existing Users**
2. At top-left, press **preferences**, to the right of your name.
3. Correct data and press **Submit**.

DEFINE ROWER

To **add new** rower, or **verify/update existing** rower, e.g. email address, USRowing No...

1. Press the tab **Home**, 1st one at top-left.
2. Press My Roster **edit roster**, far-right halfway down.
3. Click on an existing name to update existing rower's data, or press **Add New Athlete** and enter **formal** birth name, *not* nickname.

If under 13 years old, enter birth date as if 14. System does not comply with [COPPA](#). USRA# (USRowing Athlete Number) is optional.

4. Only if rower has retired from BRC, select **Archived**.
5. Repeat for additional BRC rowers in family, or select **Name** to make changes.

PROGRAM DATA

1. Press the tab **Programs**, 5th from left at top.
2. Under Brighton Rowing Club, press **Show Details**.
3. Press **Register** to right of the desired program.
4. Enter **User ID** and **Password** for parent's account, and then press **Login**. Do *not* yet enter other data.
5. Select rower **Participant** from pull-down list. Do *not* select the parent.
6. Begin entering/checking data below in this form. Do *not* pause for more than 15 minutes! **BOLD** fields require data to be entered. "None" is an acceptable entry. Field instructions are in **GREY** at right. Some advise redundant address data can be omitted. TIP: Press the **tab** key to visit every one of the fields until very end.
7. Select the payment option at the bottom. Note: Paying by check will save BRC 2.4%. You can mail/drop this with the required paper forms to the Registrar.
8. Press **Register**, and then print the confirmation page for your records. An email version will follow.
9. Continue to make your payment by credit card or check.

PAYMENT

Checks made payable to **Brighton Rowing Club** can be mailed, or dropped off, with the required forms (see below). There are no payment plans for summer program; payment is due in full at start of session. Your personal check saves BRC 2.4%, compared to a Credit Card payment. Regardless of whether you pay by check or credit card, you can view your payment obligation at any time by visiting the visiting the **Home** tab, at far bottom-right, click on **View Invoice**.

SPAM & JUNK MAIL?

Regatta Central will send the account holder an email confirmation of your account creation, program registration, and uniform orders. Please assure that you can find them! If not, check your **Spam/Junk Mail** folder. Then to ensure you receive future emails, add **regattacentral.com** to your safe list.

READY-SET-GO?

Your rower will *not* be able to attend a BRC program until the registration data is complete, all waivers & agreements are received, and full payment is made.

HELP!

When the inevitable frustration strikes, take a deep breath, and then:

1. Re-read these **instructions**, preferably with the help of a companion.
2. Contact the **Registrar**.
3. Contact **Regatta Central** for technical problems such as login, credit card, error messages...

These contacts are listed on the first page.

Good luck!